



Geelong High School Venue Hire Schedule of Charges - 2026

Please note: **Shenton Theatre** is not currently available for hire.

Classrooms:

\$25 per hour or part thereof.

Gym:

\$40 per hour or part thereof.

Dance Studio:

\$60 per hour or part thereof. If hire exceeds 5 hours, daily rate applies of **\$350**.

C.A. Love Hall:

\$70 per hour or part thereof. If hire exceeds 5 hours, daily rate applies of **\$400**.

- Includes use of lighting, AV equipment, heating and cooling.
- If hiring the venue over multiple days, covering all rehearsals and final performance, the Per Hour rate applies to each rehearsal occasion (assuming rehearsal is for less than 5 hours). Whereas the Daily Hire rate for final performance allows for full set up, final rehearsal, performance night, and pack up times.
- If use of the kitchenette is required, this must be requested at time of application, and may attract additional cleaning and rubbish removal charges.

Set-up & Pack-up:

If set up and pack up of chairs and/or tables is requested to be performed by staff of Geelong High School prior to your event a "set-up & pack-up" fee will also apply. **\$50 per hour** of part thereof.

Cleaning rates:

Depending on the nature of your event, the expected numbers of people attending, and the date of your hire, a cleaning charge based on an incremental scale may also apply.

Example:

- If your hire is only for 3 hours on a Thursday evening, and you have a limited number of people attending (e.g. 20 - 50), the cleaning of the venue will fall within the school's normal cleaning regime and hence attract no additional fee.
- However, if your hire was on a Friday night, or a full day (or more) on a weekend, and was attended by in excess of 50 people, full cleaning of the venue will be required prior to school returning on a Monday morning. Therefore, a Sunday night, or early Monday morning clean will be required which attracts penalty rates from our contracted cleaners.
- Depending on further items such as the provision of food or drinks, amount of rubbish generated, how many people in excess of 50, will determine quality and length of time for cleaning required, and could see an additional charge **range anywhere from \$100 to**

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\$350. This will be negotiated with our contract cleaners, once hire requirements are known, and quoted back to you as part of the Hire Agreement.

Rubbish removal:

If small amounts of rubbish are left within the bins provided, no additional charge will apply. However, if your event is large, and more rubbish is left behind, an excess rubbish collection fee of **up to \$100** (dependant on number of bags left).

Shenton Theatre: not currently available for hire

Shenton Theatre Holding Rate: not currently available for hire

Audio Visual Technician/Engineer: \$80 p/hour – not currently available.

- Geelong High School does not currently provide suitably qualified or approved AV Technicians or Engineers. However, upon request we can source an approved technician on Contract rates. This cost will then pass on to the hirer. We require a minimum of 2 months advance notice.

Audio Visual Maintenance Fee: \$200

- Charged when AV Equipment is not returned to original settings and requires Geelong High School to contract a technician to restore settings.

Billboard Advertising Rate: \$50 p/week

- Charged if using the Shenton Theatre billboard OR Geelong High School fencing for your advertising. Please note, Geelong High School will not produce your billboard, however, will have final approval of the content and appearance.

C.A. Love Hall and Shenton Theatre Bond: \$350

C.A. Love Hall and Shenton Theatre Deposit: 25% of total hire fee

All rates are inclusive of GST, except the Bond unless forfeited or part withheld.